



AIR CAT
FORWARDING

International Freight Forwarder

EXHIBITION

SHIPPING INSTRUCTION

AND

TARIFFS



AIR CAT
FORWARDING

International Freight Forwarder

**Unit A1& A2, 1st Floor, Block A
Shakirin Complex, Kg Kiulap
Bandar Seri Begawan BE 1518
Negara Brunei Darussalam**

Tel: 673- 2231871, 2231872 , 2231873

Fax: 673- 2231870

PTC: Mr. Thomas Koh

Email: thomas@aircat.com.bn

Mobile Phone No: 673-8-717557

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CONSIGNING INSTRUCTION ARRIVAL DATE

All exhibits forwarded by **SEA or AIR** should arrive Brunei Darussalam by the following date: -

AIRFREIGHT: *1 week before the fair start*

SEAFREIGHT: *1 week before the fair start*

Any exhibits which arrived after such date which resulted in the URGENT processing and clearance will incurred an additional charges which will be imposed accordingly.

CONSIGNING INFORMATION

All exhibits forwarded by **AIR or SEA** freight should be consigned to: -

EXHIBITOR NAME:

**C/O AIR CAT FORWARDING
Unit A1 & A2, 1st Floor, Block A
Shakirin Complek, Kg Kiulap BE 1518,
Brunei Darussalam**

Tel: 673-2231871/2231872/2231873

Fax: 673-2231870

CTC: Mr.Thomas Koh
Mobile Phone No: 673-8-717557

Email : thomas@aircat.com.bn

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All consignment must be on **FREIGHT PREPAID** basis.

All consignment, which arrived at BRUNEI with a FREIGHT COLLECT, **will be NOT ACCEPTED.**

PRE-NOTIFICATION of consignment at details should be fax to us prior to shipment.

DOCUMENTATION

DOCUMENTATION REQUIRE :-

		<u>ORIGINAL</u>	<u>COPY</u>
Sea-freight Shipment:	Ocean Bill Of Lading	1 (one)	2 (two)
	Commercial Invoices	1 (one)	5 (Five)
	Packing List	1 (one)	1 (one)
	Insurance Policy	1 (one)	-

The above documents should be COURIER to us at least one (1) week before arrival of the vessel at MUARA PORT.

Airfreight Shipment:	Commercial Invoices	1 (one)	5 (five)
:	Packing List	1 (one)	1 (one)
:	Insurance Policy	1 (one)	-

The above documents should be attached to the MASTER AIRWAYBILL upon arrival.

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INVOICE INSTRUCTION

INVOICES should be consigned to the **EXHIBITOR'S NAME CARE OF OUR COMPANY NAME.**

Full details such as description of goods, quantity, unit and value in the currency of from where the goods were exported to Brunei. Example if goods were exported from Singapore, the currency should be in S\$.

Invoices must be in the **ENGLISH LANGUAGE.**

PROFORMA INVOICES is not accepted by the custom in BRUNEI

The value shown be C.I.F. terms and the following clauses should be indicated: -

“ THE GOODS ARE TEMPORARY IMPORTED TO BRUNEI “

CUSTOM BOND equivalent to one half times (1.5) the amount of duty on items that may be classified as dutiable items in this country is required to be deposited with custom. The bond can be accepted in the form of CASH or LOCAL GURANTEED CHEQUE.

LETTER OF BANKER'S GUARANTEE is not accepted.

MARKING

The following marking must be clearly marked on all packages :-

EXHIBITOR'S NAME:

C/O AIR CAT FORWARDING

Unit A1 & A2, 1st floor, Block A

Shakirin Complex, Kg Kiulap BE 1518

Brunei Darussalam

CASE NO :.....

BOOTH NO :.....

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IMPORTANT NOTE

FILMS / VIDEO / LASER DISC

All films / Videos / Laser disc are required to be censored at censor board during custom clearance at the Airport or Muara Port.

It will take about 2 to 3 weeks subject to the Government Approval prior to public viewing.

The films / Video / Laser Disc have to be in BRUNEI together with the arrival of consignment with the invoices attached.

DUTIABLE GOODS

All duties must be paid for items that will be consumed at the exhibition. The dutiable items list is as per attached.

Sample items can ship in during importation, but duties have to be paid based on custom assessment on higher rate of duty. No refund will be entertained on duly paid at this high level.

All alcohol and liquor are PROHIBITED and should be not consumed in the public of NEGARA BRUNEI DARUSSALAM.

MEAT PRODUCTS/ DRIED FOOD

All meats products – Fresh, Frozen and canned and dried foods, must be accompanied by a HEALTH CERTIFICATE (In English or Malay) from the GOVERNMENT VETERINARY DEPARTMENT of the exporting and importing country. Upon arrival the endorsement of the approval from health food safety take about 5 days with the sample attached.

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RESTRICTED ITEMS

Certain items such as **ARMS, EXPLOSIVE, MILITARY EQUIPMENTS, TELECOMMUNICATION EQUIPMENT AND TOY GUN/ARMS** are subjected to Government approval. Therefore, please check with us first before shipment.

INSURANCE

All exhibitors are advised to ensure that all goods are insured at all time, including third party risk, as the Organizer / Forwarding / Site handling agent cannot be held responsible for the damages, loss, total or partial of goods whilst in their care unless it is insured through the official forwarders.

PAYMENT TERMS

PAYABLE TO: AIR CAT FORWARDING

BANKERS DETAILS: HONG KONG & SHANGHAI BANK

BRANCH: BANDAR BRANCH

ACCOUNT NO: 001-088806-001

OR

2nd Option: -

Settlement can be arranged in partial payment during Exhibition but before the last day of the fair.

TERMS & CONDITONS FOR THE PAYMENT: -

If you failed to settle for the full payment we as an official freight forwarder got right to hold any of your shipments until the full payments received.

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INSURANCE

Insurance coverage is available at attractive rates if required.

NOTE

All Labor and equipment rates quoted above are base on normal Working hours.

STORAGE

Storage charges for store at the warehouse after the exhibitions

Thank you.....!